

|  |  |
| --- | --- |
| **Essential**  | **Desirable** |

|  |  |  |
| --- | --- | --- |
| ***SKILLS*** ***AND*** ***QUALITIES*** | * Educated to degree level or equivalent qualification and/or experience.
* Awareness of barriers for adults experiencing homelessness, addiction, and the criminal justice system.
* Awareness of employability barriers young people face as well as the employability landscape.
* Ability to communicate with and effectively support young people and adults on a 1-2-1 basis.
* Ability to use a trauma informed and compassionate approach to support.
* Competent IT skills.
* Ability to work well on own initiative and as part of a team.
* Ability to work well under pressure;
* Excellent time management and organisational skills.
* Awareness of the importance of upholding professional boundaries when working with people.
 | * Awareness of the benefits of volunteering and how to positively support volunteers in their roles;
* Experience of working with people in a group setting including delivering employability and accredited training and information sessions.
* Awareness of Scottish Qualifications Framework
 |
| ***EXPERIENCE*** | * Experience working with clients experiencing homelessness, addictions, and the criminal justice system.
* Experience of working in partnership with/liaising with statutory agencies, specialist support and wider third sector organisations;
* Experience of providing employability support with an understanding of the employability landscape in Glasgow;
* Experience of using a person-centred approach to service delivery and development;
* Experience of data collection and recording;
* Experience of using basic financial procedures including accurately processing expenses incurred.
 | * Experience using the Hanlon Database.
* Experience of facilitating group work and/or delivering accredited training/information sessions;
* Employer engagement;
* Experience of delivering vocational qualifications;
 |

**Please refer to web site for information on Move On**

[**www.moveon.org.uk**](http://www.moveon.org.uk)

**Please send completed application to** **Leighanne@moveon.org.uk** **by Monday 22nd of September 2025**

The post is subject to PVG disclosure.