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| **Essential** | **Desirable** |

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| ***SKILLS***  ***AND***  ***QUALITIES*** | * Educated to degree level or equivalent qualification and/or experience. * Awareness of barriers for adults experiencing homelessness, addiction, and the criminal justice system. * Awareness of employability barriers young people face as well as the employability landscape. * Ability to communicate with and effectively support young people and adults on a 1-2-1 basis. * Ability to use a trauma informed and compassionate approach to support. * Competent IT skills. * Ability to work well on own initiative and as part of a team. * Ability to work well under pressure; * Excellent time management and organisational skills. * Awareness of the importance of upholding professional boundaries when working with people. | * Awareness of the benefits of volunteering and how to positively support volunteers in their roles; * Experience of working with people in a group setting including delivering employability and accredited training and information sessions. * Awareness of Scottish Qualifications Framework |
| ***EXPERIENCE*** | * Experience working with clients experiencing homelessness, addictions, and the criminal justice system. * Experience of working in partnership with/liaising with statutory agencies, specialist support and wider third sector organisations; * Experience of providing employability support with an understanding of the employability landscape in Glasgow; * Experience of using a person-centred approach to service delivery and development; * Experience of data collection and recording; * Experience of using basic financial procedures including accurately processing expenses incurred. | * Experience using the Hanlon Database. * Experience of facilitating group work and/or delivering accredited training/information sessions; * Employer engagement; * Experience of delivering vocational qualifications; |

**Please refer to web site for information on Move On**

[**www.moveon.org.uk**](http://www.moveon.org.uk)

**Please send completed application to** [**Leighanne@moveon.org.uk**](mailto:Leighanne@moveon.org.uk) **by Monday 22nd of September 2025**

The post is subject to PVG disclosure.